

**CITY OF RIDGEFIELD, WASHINGTON  
CITY COUNCIL MEETING MINUTES**

**DATE** July 28, 2011

**ATTENDANCE**

**PRESENT:** Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose.

**ABSENT:** None.

**STAFF:** Finance Division Director Gaylynn Brien; City Manager Justin Clary; Director of Finance & Administration/City Clerk Kay Kammer; City Attorney Chris Sundstrom.

**CALL TO ORDER** 6:30 P.M.

**PLEDGE OF ALLIANCE**

**LATE CHANGES TO THE AGENDA**

None

**PUBLIC COMMENT**

Ginger Metcalf, Executive Director Identity Clark County (ICC)  
Ms. Metcalf announced her retirement and introduced Paul Montague as the new Executive Director  
Thanked Justin Clary for his support and efforts

Paul Montague, Incoming Executive Director ICC  
Excited to begin his new job and working with the partnerships created

**CONSENT AGENDA**

1. Approval of minutes from July 14, 2011
2. Approval of claims/payroll in the amount of \$297,881.19  
Claims No. 15108 through 15164 in the amount of \$89,857.20 and automatic payments in the amount of \$11,327.03  
Payroll No. 15165 through 15172 in the amount of \$38,100.82, direct deposit in the amount of \$100,388.45 and automatic payments in the amount of \$58,207.69
3. Acceptance of donations in support of National Night Out

**MOTION:** Council member Lee Wells moved to approve consent agenda No. 1 (July 14, 2011 minutes)

**SECOND:** Council member Darren Wertz.

6:37:30 PM

Vote: 3-0  
Yes: Mayor Ron Onslow; Council member Lee Wells and Darren Wertz  
No: None  
Abstained: Council member Don Stose  
Absent: Council member David Taylor

Motion unanimously passed.

Council member Taylor arrived at 6:40 P.M.

MOTION: Council member Don Stose moved to approve the consent agenda items Nos. 2 and 3 (Claims/payroll and donations in support of National Night Out)

SECOND: Council member Lee Wells.

6:40:34 PM

Vote: 5-0  
Yes: Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose  
No: None  
Abstained: None  
Absent: None

Motion unanimously passed.

**BUSINESS**

1. Resolution No. 401  
Rescind Resolution No. 289 (Administrative Processing Fee)

Resolution adopting fee is no longer necessary as the Master Fee Schedule will be the sole source to record fees set by the council unless otherwise required to be adopted by ordinance.

MOTION: Council member David Taylor moved to adopt Resolution No. 401 as presented

SECOND: Council member Don Stose.

6:45:14 PM

Vote: 5-0  
Yes: Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose  
No: None  
Abstained: None  
Absent: None

Motion unanimously passed.

2. Resolution No. 402  
Amend Master Fee Schedule to revise Administrative Processing Fee

Council conducted a study session and review of actual costs associated with processing invoices.

Council direction was to collect actual costs. Staff determined that the average cost to process pass-through invoices was 19% of the invoice totals.

MOTION: Council member Don Stose moved to adopt Resolution No. 402 as presented 6:55:20 PM

SECOND: Council member David Taylor.

Vote: 3-2

Yes: Council member David Taylor, Darren Wertz and Don Stose  
No: Mayor Ron Onslow; Council member Lee Wells  
Abstained: None  
Absent: None

Motion Passed.

3. Resolution No. 403  
Declaring Certain Property as Surplus and Authorizing its Sale

The vehicle was purchased in 1999 and most recently used as the K-9 car. The vehicle has approximately 120,000 miles on it.

MOTION: Council member David Taylor moved to adopt Resolution No. 403 as presented

SECOND: Council member Don Stose.

6:56:41 PM

Vote: 5-0

Yes: Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose

No: None

Abstained: None

Absent: None

Motion unanimously passed.

**PUBLIC COMMENT**

None

**COUNCIL /PRESIDING OFFICER REPORTS**

Meetings attended on behalf of the City:

Council member Stose	Briefings, study session with Planning Commission regarding the Shoreline Master Program and the Bellwood Heights ice cream social
Council member Taylor	Briefing, Shoreline Master Program study session, toured Marina and attended the ice cream social
Council member Wells	Ridgefield Junction Neighborhood Association, met with David Agnew from President Obama's staff, briefing, ice cream social, met with Jamie Herrera-Buetler staff members, Ridgefield Business Association, and Port of Ridgefield meeting
Council member Wertz	Columbia River Economic Development Council (CREDC) strategic plan meeting, briefing, and ice cream social
Mayor Onslow	Met with Jamie Herrera-Buetler staff members, met with Specht Development representatives, toured Marina, CREDC meeting, and briefing

**STAFF REPORTS**

Executive, Community Development, Public Works and Public Safety

Council retreat on August 1<sup>st</sup> at Corwin Beverage

Issued 46 single family residential permits year-to-date, no commercial permits issued

Planning Commission continues working on Shoreline Master Program  
SEPA analysis of Overlook Park found the need to investigate the site due to findings of historic significance  
Abrams Park play structure has been ordered  
Well 7 has been repaired and is back on line but now the Well 9 pump motor went down  
Sewer replacement project behind the Sportsman Grill on Main has been completed 7:14:56 PM  
Bid opening today for chip-seal projects at N. 65<sup>th</sup> Avenue, N. 10<sup>th</sup> Street, and N. 45<sup>th</sup> Avenue

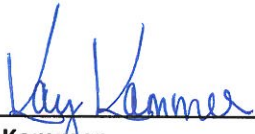
**Administration & Finance**

Annual "National Night Out" event is August 2<sup>nd</sup> from 6:00 PM to 8:00 PM at Davis Park  
State Auditor's plan to start financial audit on August 8<sup>th</sup>  
Next Budget Advisory Committee meeting is August 15<sup>th</sup>  
General Fund revenues are at 105% and expenditures are at 99% of year-to-date budget  
City of Battle Ground has pulled out of the Regional Sewer Coalition project and will need to update the financial model

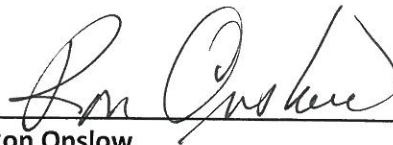
**FROM THE COUNCIL**

Question if municipal code allows for a dog kennel in front yards

**ADJOURN**      **7:38:35 PM**



\_\_\_\_\_  
**Kay Kammer**  
**Director of Finance & Administration**  
**City Clerk**



\_\_\_\_\_  
**Ron Onslow**  
**Mayor**