

**CITY OF RIDGEFIELD, WASHINGTON  
CITY COUNCIL MEETING MINUTES**

**DATE** May 27, 2010

**ATTENDANCE**

**PRESENT:** Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose.

**ABSENT:** None.

**STAFF:** Finance Division Director Gaylynn Brien; City Manager Justin Clary; Chief of Police Carrie Greene; Director of Finance & Administration/City Clerk Kay Kammer; City Attorney Chris Sundstrom; Public Works Director Steve Wall.

**CALL TO ORDER** 6:30 PM

**PLEDGE OF ALLIANCE**

**LATE CHANGES TO THE AGENDA**

None

**PUBLIC COMMENT**

David Rowe, non-resident

Concerns continue regarding the Verizon cell tower to be placed near 289<sup>th</sup> Street

Public Hearing will be held at Clark County on June 4<sup>th</sup> regarding the proposed site and the findings report will be released on June 9<sup>th</sup>

**CONSENT AGENDA**

1. Approval of claims/payroll in the amount of \$257,798.93  
Claims: 13455 through 13500 for Accounts Payable in the amount of \$63,244.43 and automatic payments in the amount of \$7,310.71  
Payroll: Direct Deposit in the amount of \$94,997.02, 13501 through 13508 in the amount of \$37,551.78 and automatic payments in the amount of 54,700.99
2. Approval of Study Session minutes of April 22, 2010
3. Approval of General Session minutes of May 13, 2010
4. Approval of Canyon View Final Plat

**MOTION:** Council member David Taylor moved to approve consent Agenda items No. 1 & 4

**SECOND:** Council member Don Stose.

6:39:23 PM

Vote: 5-0

**Yes:** Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose

**No:** None

**Abstained:** None

**Absent:** None

Motion unanimously passed.

MOTION: Council member Lee Wells moved to approve Consent Agenda item #2

SECOND: Council member David Taylor.

6:39:59 PM

Vote: 3-0  
Yes: Council member David Taylor, Lee Wells and Don Stose  
No: None  
Abstained: Mayor Ron Onslow; Council member Darren Wertz  
Absent: None

Motion unanimously passed.

MOTION: Council member Don Stose moved to Consent Agenda item No. 3 and minutes from May 5, 2010

SECOND: Council member Darren Wertz.

6:40:32 PM

Vote: 4-0  
Yes: Mayor Ron Onslow; Council member Lee Wells, Darren Wertz and Don Stose  
No: None  
Abstained: Council member David Taylor  
Absent: None

Motion unanimously passed.

## **BUSINESS**

### 1. Ordinance No. 1054

Second reading of Amendment to Ridgefield Municipal Code 2.12.040B  
Planning Commission Positions-Terms-Vacancies

Amendment provides that with three consecutive unexcused absences, a member can be removed from the Commission

MOTION: Council member Lee Wells moved to adopt Ordinance No. 1054 as presented

SECOND: Council member Don Stose.

6:43:15 PM

Vote: 5-0  
Yes: Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose  
No: None  
Abstained: None  
Absent: None

Motion unanimously passed.



Grants: Working on a Washington State Department of Transportation (WSDOT) transportation enhancement grant for Overlook Park funding, and for the Recreation and Conservation Office (RCO) grant, staff is putting together presentation materials for the interview process. Projects include Phase I of the Abrams Park improvements and the other is an acquisition project for 20 acres adjacent to the Ridgcrest Park (CP-5)

Community Development: 33 new single family residential permits have been issued through April 30

#### Finance & Administration:

Spring Clean Up day: served 220 customers and collected 12,500 hazardous waste items, 168 electronic devices and 140 pounds of foam

Ice Cream Socials: first social of the season was held in the Hillhurst Subdivision on May 19, 2010 and four new families introduced themselves to staff and Council members. Next social will be in the Cedar Ridge subdivision on June 17<sup>th</sup>

Annual Report: Kudos to Gaylynn Brien and Sheila Deng for another nicely done report and submission early to the State Auditor's office

Parade of Homes: volunteer greeters are needed to welcome attendees to Ridgefield

Staff recognition: Lindsay Warren and Julie Basarab have now given up two Saturdays in a row to assist with organizing and archiving records for Community Development. The work needs to continue to be completely finished

General fund: received first major property tax payment in April. Sales tax is just under projected budget, and gas utility taxes are down. Expenses are tracking to budget

I-5 Interchange Replacement Project: received approval for the right-of-way stage

Regional Sewer Finance Team meeting: discussed the financial model and key data needed

Budget Advisory Committee: first meeting is scheduled for June 7<sup>th</sup> at 3:30 pm at City Hall

#### Public Works:

Regional Sewer Coalition: going through process of drafting core values and level of service

Ridgefield near term sewer solution: two alternatives are being evaluated with three options each

Wastewater Treatment Plant award: Department of Ecology compliance award for meeting requirements was received for 2009. The fourth time in six years the department has received this award

Staff spotlight: Fred Crippen is heavily relied upon for his knowledge and experience. Has been with the City since 1999 and has numerous certificates. Fred also served as the Utilities Supervisor for a number of years

#### Public Safety:

Hillhurst Ice Cream social: met the fleet manager for the City of Portland at the social. May be able to work with him on needed items

Personnel: Officer Cook has completed the Law Enforcement Bicycle Association course and Reserve Officer Jarred Morgan is back from Iraq and has ridden along with some of the officers refreshing himself with the area

Enforcement: court filings for the month of April was 69

Computer Aided Dispatch: launched system on May 10<sup>th</sup> and continue working through a few issues.

Officer Gibson completed a tremendous amount of work on this transition

#### **FROM THE COUNCIL**

Community Garden: Phase I Environmental assessment was completed and forwarded to Community Development Block Grant. Must wait for their report before starting processes

It was confirmed that there will be no interference from the School with the 4<sup>th</sup> of July parking at the schools  
Impact fees need to be reviewed prior to September 1<sup>st</sup>

**EXECUTIVE SESSION**

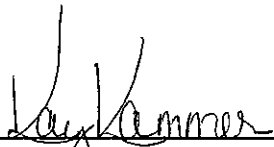
Mayor Onslow announced that council would enter an Executive Session at 8:05:35 PM for personnel matters for approximately 30 minutes and no action will be taken


Attendees: City Council, City Attorney Chris Sundstrom, City Manager Justin Clary, Director of Finance & Administration/City Clerk Kay Kammer and Public Works Director Steve Wall

Ms. Kammer announced at 8:35 PM that council would extend the Executive Session for approximately another 30 minutes

Mayor Onslow reconvened the general meeting at 9:03:16 PM and announced no action to be taken

**ADJOURN**      **9:03:38 PM**

  
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Kay Kammer  
Director of Finance & Administration  
City Clerk

  
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Ron Onslow  
Mayor