

**CITY OF RIDGEFIELD, WASHINGTON  
CITY COUNCIL MEETING MINUTES**

**DATE** November 17, 2011

**ATTENDANCE**

**PRESENT:** Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose.

**ABSENT:** None.

**STAFF:** Finance Division Director Gaylynn Brien; City Manager Justin Clary; Chief of Police Carrie Greene; Director of Finance & Administration/City Clerk Kay Kammer; City Attorney Chris Sundstrom; Public Works Director Steve Wall.

**CALL TO ORDER** 6:30 P.M.

**PLEDGE OF ALLIANCE**

**LATE CHANGES TO THE AGENDA**

Business item No. 6: Move Resolution No. 416 to business item No. 1

**PRESENTATION**

1. Ridgefield School District Bond  
Tevis Laspa, Jim Maul, Randy Mueller and Greg Price, Citizens for Ridgefield Schools

Points of discussion:

- Capital facilities
- Original design capacity was for 1,634 students and enrollment for 2010-11 was 2,131
- Traffic flow issues
- Inadequate support space
- Additional or improved facilities: classrooms, parking, cafeteria, and play areas
- Total project costs: \$46,757,000

**PUBLIC COMMENT**

Tevis Laspa, non-resident

Knotweed eradication continued this year

Working with private property owners to eradicate knotweed in yards

Randy Mueller, Planning Commission member

Urged Council to adopt the Development Code that the Planning Commission will be forwarding

**CONSENT AGENDA**

1. Approval of minutes from October 27 and November 3, 2011
2. Approval of claims No. 15580 through 15635 in the amount of \$311,033.97

MOTION: Council member Don Stose moved to approve the consent agenda as presented

SECOND: Council member Lee Wells.

6:59:13 PM

Vote: 5-0  
Yes: Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose  
No: None  
Abstained: None  
Absent: None

Motion unanimously passed.

**PUBLIC HEARING**

1. Preliminary 2012 Fiscal Year Budget

Expense budget \$13,688,322  
Expenses include: General Fund \$ 3,043,918  
                          Streets \$ 281,031  
                          Water Utility \$ 944,182  
                          Sewer Utility \$ 1,707,322  
                          Stormwater Utility \$ 317,240  
  
Capital, Special Revenue & other funds \$ 7,394,629

Tevis Laspa, non-resident  
What is the entire outstanding debt City owes

Greg Price, resident  
What is the interest on the loans versus interest earnings on reserve funds

Information provided by staff

Hearing Opened 7:27:04 PM

No testimony received

Hearing Closed 7:27:36 PM

**BUSINESS**

1. Resolution No. 416  
Endorsement of support of the Ridgefield School District February 2012 Bond Measure

MOTION: Council member David Taylor moved to adopt Resolution No. 416 as presented

SECOND: Council member Don Stose.

7:28:43 PM

Vote: 5-0  
Yes: Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose  
No: None  
Abstained: None

Absent: None

Motion unanimously passed.

2. Ordinance No. 1091  
First reading of Budget Amendment 2011-03

Abrams Park Bleachers - Parks Foundation grant	\$ 6,200
Archeological Investigations NW - Overlook Park	\$22,800
Well No. 9 pump and motor repair & replacement	\$12,000

3. Ordinance No. 1092  
First reading of 2012 Fiscal Year Budget

See public hearing section for information

4. Ordinance No. 1086  
Second reading of Amendment to Water Utility Rates

Proposed increase of 5% to rates

Discussion: additional rate codes to be added for residential and mixed-used customers

MOTION: Council member Darren Wertz moved to amend Ordinance No. 1086 to add mixed-use and residential conservation optional rates.

SECOND: Council member David Taylor.

8:00:15 PM

Vote: 4-1  
Yes: Council member David Taylor, Lee Wells, Darren Wertz and Don Stose  
No: Mayor Ron Onslow  
Abstained: None  
Absent: None

Motion Passed.

MOTION: Council member Darren Wertz moved to adopt Ordinance No. 1086 as amended

SECOND: Council member David Taylor.

8:00:42 PM

Vote: 5-0  
Yes: Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose  
No: None  
Abstained: None  
Absent: None

Motion unanimously passed.

5. Ordinance No. 1089

Second reading of Ridgefield School District No. 122 Capital Facilities Plan

Plan was adopted by the Ridgefield School Board of Directors on January 25, 2011

Plan will add classrooms and estimates an additional 200 students

MOTION: Council member Don Stose moved to adopt Ordinance No. 1089 as presented

SECOND: Council member Darren Wertz.

8:10:41 PM

Vote:

5-0

Yes:

Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose

No:

None

Abstained:

None

Absent:

None

Motion unanimously passed.

6. Ordinance No. 1090

Second reading of Amendment to Ridgefield School District Impact Fees

2011-2017 plan identified a decrease in impact fees

Single family residential fee decreased from \$4,490.97 to \$3,983.00

Multi-family residential fee decreased from \$2,314.65 to \$1,796.00 per unit

Fees become effective January 1, 2012

MOTION: Council member Don Stose moved to adopt Ordinance No. 1090 as presented

SECOND: Council member David Taylor.

8:15:24 PM

Vote:

4-1

Yes:

Council member David Taylor, Lee Wells, Darren Wertz and Don Stose

No:

Mayor Ron Onslow

Abstained:

None

Absent:

None

Motion Passed.

7. Motion – Approval of Community Development Block Grant (CDBG) Project Applications supporting Mill Street Pedestrian Improvement Project and N. Fifth Avenue Improvement Project

Mill Street project: complete curb and gutter along the unimproved section of Mill Street between N. Fourth Avenue and N. Fifth Avenue as well as an ADA-compliant sidewalk

N. Fifth Avenue project: install curb and extending asphalt from the approximate edge of existing pavement to the new curb

**MOTION:** Council member Darren Wertz moved to authorize the City Manager to submit applications on behalf of the City of Ridgefield requesting 2012 Community Development Block Grant funding supporting the Mill Street Pedestrian Improvement Project and the N. 5<sup>th</sup> Avenue Improvement Project

**SECOND:** Council member Lee Wells.

8:20:02 PM

<u>Vote:</u>	5-0
Yes:	Mayor Ron Onslow; Council member David Taylor, Lee Wells, Darren Wertz and Don Stose
No:	None
Abstained:	None
Absent:	None

Motion unanimously passed.

#### **PUBLIC COMMENT**

None

#### **COUNCIL /PRESIDING OFFICER REPORTS**

Meetings/events attended on behalf of the City:

Council member Stose	School Board, water rate study session, and briefing
Council member Taylor	American Legion award ceremony
Council member Wells	Port of Ridgefield, briefing, water rate study session, American Legion award ceremony, Columbia River Economic Development Council (CREDC) reception for incoming Director Lisa Nisenfeld, and CREDC luncheon
Council member Wertz	Parks Board, briefing, water rate study session, placed flags, American Legion award ceremony, CREDC reception and luncheon
Mayor Onslow	C-TRAN Board, briefing, Gee Creek Enhancement Committee, CREDC luncheon

#### **STAFF REPORTS**

Executive & Community Development

Supplemental State budget: Governor will release her proposal on Monday.

Initiative 1183: initiative passed and impacts are unknown at this time but it is believed that it should not have a negative effect on city revenues.

Planning Commission: development code will be forwarded to council and study sessions will be scheduled for review.

Permits: 60 single family building permits have been issued year-to-date, 5 are pending and 2 are under review.

Miscellaneous: During From the Council, recommend discussing Sewer SDC and Park Impact Fees.

#### **Administration & Finance**

Events: Hometown Celebration will be Saturday, December 3<sup>rd</sup> and the tree lighting ceremony will begin at 4:30 p.m. at Overlook Park.

Birdfest & Bluegrass had attendees from 15 states this year versus the 3 to 4 in previous years.

Increased attendance due to exposure on MSNBC.

Unfunded liability: reported for the General Fund is \$87,000 and \$25,000 for the Utility Funds.

Financial report: revenues and expenses are tracking as normal.

Public Works

Roads: striping of roadways is underway.

Sewer: Regional Business Plan had a lot of new information and review is underway looking at options.

Blue Array: working through kinks in the system. Commended public works crew for assistance.

Discovery Corridor: working on scoping of final design and the design report should be complete by year end.

Overlook Park: Archeological Investigation Northwest has completed field work.

Cemetery: stakes have been installed by the surveyor for the boundaries.

Public Safety

Chief Greene received law enforcement Officer of the Year award from the American Legion.

No changes in personnel, enforcement or budget.

Vehicle prowls are increasing.

Columbian newspaper will be publishing an article on small law enforcement agencies.

**FROM THE COUNCIL**

Sewer System Development Charge (SDC) and Park Impact Fees (PIF): fees are due to increase on January 1<sup>st</sup>

Direction: staff to bring back percentage of park land acquisition in capital facility plan at the next meeting. Increase SDC and PIF by 50% of proposed rate increase effective January 1, 2012 through June 30, 2012 and the remaining 50% increase to be effective July 1, 2012.

**EXECUTIVE SESSION**

1. Real Estate

Mayor Onslow announced that council would enter an executive session at 9:22:17 PM for approximately 20 minutes and no action is anticipated.

Attendees: Council, City Manager and City Attorney


Mayor Onslow reconvened the general session at 9:37:35 PM and announced no action to be taken.

**ADJOURN**

9:37:54 PM



Kay Kammer  
Director of Finance & Administration  
City Clerk



Ron Onslow  
Mayor