

CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES

DATE August 27, 2009

ATTENDANCE

PRESENT: Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz.

ABSENT: None.

STAFF: City Manager Justin Clary; Chief of Police Carrie Greene; Director of Finance & Administration/City Clerk Kay Kammer; City Attorney Chris Sundstrom; Public Works Director Steve Wall.

CALL TO ORDER 6:34:13 PM

PLEDGE OF ALLIANCE

MOTION: Council member Lee Wells moved to excuse Mayor Onslow from the meeting

SECOND: Council member Darren Wertz.

6:35:12 PM

Vote: 4-0

Yes: Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz

No: None

Abstained: None

Absent: Mayor Ron Onslow

Motion unanimously passed.

LATE CHANGES TO THE AGENDA

None

PRESENTATION

1. Planning priorities for the resurgence of H1N1 influenza
Marni Storey, Clark County Public Health Services Manager

Commonly known as the Swine Flu

Flu is spread person to person

H1N1 is now declared a worldwide pandemic

Clark County – 27 cases since last April

522 have died in the United States – 12 people in Washington State

Most cases are in the southern hemisphere

More severe than regular seasonal flu

Vaccination will be available mid-October

Stay home when running a fever and ill

Wash hands often and cough or sneeze into sleeve

MAYOR/COUNCIL REPORTS

Council:

- Mr. Taylor Attended the Centennial Committee meeting, the memorial at the High School for the children who perished in the car accident, the Port picnic and the Centennial events
- Mr. Wertz Attended the Port picnic and the Centennial events
- Mr. Wells Attended the Junction Association meeting, Port meeting, council briefing, the memorial at the High School, met with Dave Mercier regarding the City Manager's evaluation, attended a meeting regarding the 179th Street development, and the Business Association meeting

Mayor Onslow arrived at 7:05 P.M.

- Mr. Swindell Attended council briefing, Centennial events, and met with Dave Mercier regarding the City Manager's evaluation. Thanked the Police Department for assisting daughter with 911 situation
- Mayor Onslow: Attended briefing, Centennial events, met with Dave Mercier regarding the City Manager's evaluation, received a Resolution from the Board of County Commissioners in recognition of the Centennial, attended the Church of the Nazarene Centennial service to pray for the leaders, budget advisory committee meeting and a meeting with the Department of Ecology

STAFF REPORTS

Executive/Community Development:

Interchange: Washington State Department of Transportation (WSDOT) has executed the contract with Tapani, pre-construction meeting is scheduled for September 8th and the utility relocation activities are underway

Department of Ecology: City and Port partnered on grant application for integrated planning for the downtown revitalization and port's waterfront development

Grants: Received \$4,500 from the Parks Foundation for Gee Creek trail improvements. DOE application processed which would provide funds for knotweed eradication

Budget: Budget Advisory committee continues to meet regarding the 2010 budget

Initiative 1033 under review for impacts to the city

Community Development: Through July, 7 new residential permits were issued; 6 have been issued in August

Vancouver Sign has withdrawn their application. They found a lease opportunity that was financially more beneficial

Finance & Administration:

Centennial Celebration: named and thanked all committee members for their hard work and efforts on the Centennial Celebration

Musical groups donated their time and talent for our benefit and Martin Carty sponsored the Molly Malone Dance troupe

The celebration was fully funded through donations, sponsorships and commemorative item sales

Ridgefield Business Association: a new and updated map showcasing Ridgefield is available

Birdfest and Bluegrass: festival will be October 10th and 11th

State Audit: Audit is complete and no findings were noted

General Fund: Cash position is \$315,000 and has remained about \$300,000 for the past four months
July revenues exceeded expenditures; however year-to-date revenues remain \$30,000 less than expenditures

Property taxes are tracking, sales tax remains below budget along with building permit revenues

Special Revenue Funds: revenues and expenses are both at 69% of budget. When construction starts up again, growth will be realized in these funds

Utility Operating Funds: Cash position is \$1.5 million. Revenues are at 106% of budget. The last billing cycle was the highest seen by the city at \$411,000. Expenses are at 94% of budget

Public Works:

Utilities: Water and sewer system tracking for season

Knotweed: injection has been on-going at certain areas

Sewer Coalition: draft MOU is out and under review keep momentum going

Wastewater Treatment Plant: 0.7 mdg permit made it through DOE and received a draft permit

S 85th Avenue: looking good, sidewalks are installed on both sides and a guard rail. Projected to be open in approximately 3 weeks. Will end under city budget but have had a couple of change orders and will come in just over original contract amount

Hillhurst: Kerr Construction awarded contract. Paving schedule set for September 8th and 9th. Will be able to do a bit more paving but must stay within the scope of work. Bid was low due to already mobilized in Ridgefield on another contract

Matt Swindell recognized the good work of the Public Works Department and quick response

Public Safety:

No changes in personnel

Reserve Officer Jared Morgan is still stationed in Iraq

Enforcement continues as same

August has been unusually quiet

Participated in National Night Out and Centennial events

Council discussion: Possibility to facilitate bow-hunting open area

Staff levels have been dropping and less people are doing more work and thanked staff for efforts

Clark County Fire & Rescue:

Purchased a new engine, 21 new volunteers have been sworn in, Fire Prevention week underway

CITIZEN COMMUNICATIONS

Russ Roseberry, President of the Friends of the Ridgefield National Wildlife Refuge

Thanked staff for efforts and cooperation

Announced BirdFest and Bluegrass coming October 10th and 11th

The refuge is a jewel for the City, deserves to be guided and protected

Refuge formed in 1965

Carty and River "S" units are open to the public

Cathapottle Plankhouse was completed in 2005 on the Carty Unit

Pedestrian foot bridge that goes over the railroad tracks should be replaced with an American with Disabilities Act (ADA) compliant bridge within the next year

In 2008 there were approximately 117,000 visitors to the refuge

1,500 students visited the refuge in 2008 with funds raised through BirdFest
Friends group support the refuge with funds for education and habitat restoration
Out promoting the 10th annual Birdfest and Bluegrass festival
Approximately 3000 people attend the festival
There will be kayak tours and rentals, birder market, raptor show, River "S" tours, music and activities
September 13th – great lecture on archeology will be conducted

CONSENT AGENDA

1. Approval of claims/payroll in the amount of \$280,738.95
Claims: No. 12411 through No. 12459 in the amount of \$277,911.25 and Automatic payments in the amount of \$2,727.70

MOTION: Council member Matt Swindell moved to approve the consent agenda

SECOND: Council member David Taylor.

8:00:55 PM

<u>Vote:</u>	5-0
<u>Yes:</u>	Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz
<u>No:</u>	None
<u>Abstained:</u>	None
<u>Absent:</u>	None

Motion unanimously passed.

BUSINESS

1. Motion – Approval of Clark County Urban Reserve Definition

Letter received from Bill Barron, Clark County Administration regarding proposed modifications to the definition

Designation of urban reserve areas

Study session conducted on July 22

Discussion: Insert language on joint planning

Adjacent parcels defined

Proposal is piecemeal and not comprehensive

Additional layer after Urban Reserve

Section 1.3.2 addresses that cities and the county are to work cooperatively

City asked for a 30 day extension and now up against deadline for response

Letter addresses concern of loss of area

Concerns of self-serving interpretation

MOTION: Council member Lee Wells moved to approve the issuance of the letter dated August 27, 2009 addressed to the Board of Clark County Commissioners regarding the urban reserve definition, as presented.

SECOND: Council member David Taylor.

MOTION: Council member Darren Wertz moved to amend the Urban Reserve Lands definition to add language so that it reads:

“Urban reserve lands” means lands outside of and adjacent to an urban growth boundary or in a joint planning area.

SECOND: Council member Matt Swindell.

Vote: 5-0
Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz
No: None
Abstained: None
Absent: None

Motion unanimously passed.

Vote taken on Motion to approve the issuance of the letter as amended.

Vote: 5-0
Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz
No: None
Abstained: None
Absent: None

Motion unanimously passed.

2. Motion – approval of the Memorandum of Understanding (MOU) to Develop the Structure for a Regional Wastewater Entity
Management team has continued to receive comments on the MOU and staff recommends not approving MOU until the final version is received
3. Motion – Approval of a Pre-treatment Standards Agreement
Treatment of bio-solids
Provision that allows Clark Regional Wastewater District to act as agent for the City for treatment

MOTION: Council member David Taylor moved to authorize the City Manager to execute a Memorandum of Understanding Regarding Pretreatment Services between the City of Ridgefield and Clark Regional Wastewater District.

SECOND: Council member Matt Swindell.

8:24:11 PM

Vote: 5-0
Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz
No: None
Abstained: None
Absent: None

Motion unanimously passed.

CITIZEN COMMUNICATIONS

None

EXECUTIVE SESSION

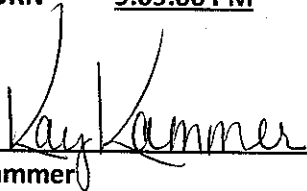
1. Pending litigation

Attendees: Council, City Manager, City Attorney, Public Works Director, Director of Finance & Administration/City Clerk and Consultant Attorney Dale Kamerrer

Mayor Onslow announced at 8:29P.M. that the council would be entering an Executive Session to discuss potential litigation for approximately 15 to 30 minutes and no action will be taken

Mayor Onslow reconvened the regular session at 9:09 P.M. and no action was taken

ADJOURN **9:09:06 PM**



Kay Kammer
Director of Finance & Administration
City Clerk



Ron Onslow
Mayor