

**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES**

DATE November 6, 2008

ATTENDANCE

PRESENT: Mayor Ron Onslow; Council member Matt Swindell and David Taylor.

ABSENT: Council member Lee Wells and Darren Wertz.

STAFF: Finance Division Director Gaylynn Brien; City Manager Justin Clary; Chief of Police Carrie Greene; Director of Finance & Administration/City Clerk Kay Kammer; Senior Planner Dale Schulze; City Attorney Chris Sundstrom; Public Works Director Steve Wall.

CALL TO ORDER [6:32:08 PM](#)

PLEDGE OF ALLIEGANCE

MOTION: Council member David Taylor moved to excuse Council member Wells and Council member Wertz from tonight's meeting

SECOND: Council member Matt Swindell.

[6:34:03 PM](#)

<u>Vote:</u>	3-0
Yes:	Mayor Ron Onslow; Council member Matt Swindell and David Taylor
No:	None
Abstained:	None
Absent:	Council member Lee Wells and Darren Wertz

Motion unanimously passed.

LATE CHANGES TO THE AGENDA

Remove Public Hearing No. 2, Notice of Petition to Annex – Port of Ridgefield

Removed Business item No. 1, Ordinance No. 1021, First reading of Notice of Petition to Annex – Port of Ridgefield

MAYOR/COUNCIL REPORTS

1. COUNCIL

Mr. Taylor	Attended the Accomplished and Under 40 awards luncheon where Justin Clary was honored and the study session on the Park Capital Facilities Plan and Impact Fees
Mr. Swindell	Attended the award luncheon, the study session on the Parks Capital Facilities Plan and Impact Fees, met with Port representatives and Tom Mielke to discuss issues surrounding Ridgefield

2. MAYOR

Attended the meeting with Tom Mielke, Association of Washington Cities (AWC) small cities roundtable, study session of the Park CFP and Impact Fees, a green symposium, worked on S. Main Park, met with representatives from Providence Health Systems about moving into area, the luncheon honoring Mr. Clary, met with a contractor to discuss what it takes to build green, Centennial meeting, and meeting with Maul Foster Alongi on sustainability

- a. Paula Oatley to Ridgefield Civil Service Commission, Position No. 3 with a term expiring of May 12, 2011

MOTION: Council member David Taylor moved to confirm the Mayor's appointment of Paula Oatley to Civil Service Commission Position No. 3 with a term expiring May 12, 2011

SECOND: Council member Matt Swindell.

[6:44:04 PM](#)

Vote: 3-0
Yes: Mayor Ron Onslow; Council member Matt Swindell and David Taylor
No: None
Abstained: None
Absent: Council member Lee Wells and Darren Wertz

Motion unanimously passed.

Port Commission Roy Randel has passed away and the services will be held Saturday at 11:00 at the Ridgefield Nazarene Church

CITIZEN COMMUNICATIONS

Scott Hancock, resident

Easement is blocked on property owned by the City

Do not understand under what circumstances the City can legally block an easement

Do not want to give up easement

Justin Clary, the issue has been addressed and the information provided to the resident on other occasions. A letter will be sent out providing details

Lonnie Kiser, resident

City budget proposes to raise sewer rates

Concerned on how rate is calculated

Testimony on budget needs to be during the Public Hearing

Lowered speed to 35 mph in a rural area

Moved 35 mph signage to city limits

Pioneer Street is a state highway and they regulate speed limits

CONSENT AGENDA

1. Approval of claims/payroll in the amount of \$322,638.49
Claims:
11304 through 11338 in the amount of \$122,702.77
Automatic payment in the amount of \$2,094.67
Payroll:
Direct deposit in the amount of \$100,705.67
11297 through 11303 in the amount of \$35,591.08
Automatic payments in the amount of \$61,544.30
2. Approval of minutes from October 16 and October 23, 2008

MOTION: Council member Matt Swindell moved to approval claims, payroll and the minutes of October 16, 2008

SECOND: Council member David Taylor.

[6:51:52 PM](#)

<u>Vote</u> :	3-0
Yes:	Mayor Ron Onslow; Council member Matt Swindell and David Taylor
No:	None
Abstained:	None
Absent:	Council member Lee Wells and Darren Wertz

Motion unanimously passed.

No quorum to vote tonight on meeting minutes of October 23, 2008

PUBLIC HEARING

1. Budget for Fiscal Year 2009

Presentation on 2009 budget

Overview of Budget Advisory Committee and process

Study session with City Council on October 16th

Policy guidelines and key budget issues for 2009

Reduced revenues and increased costs

Slow growth reduces revenue in planning, building and retail sales tax

Estimate 25 new single family residential permits and 150,000 square feet of new commercial development

No new initiatives for 2009

Implemented an indirect cost plan to portray actual cost of services

Utility operating funds and maintenance of a healthy utility

System Development Funds will not be able to fund upgrades or capital projects or pay for debt service

Utility Fee increases proposed – Water at 3.9%, Sewer at 10% and Stormwater at \$0.50 per equivalent dwelling unit

Staff reductions made in 2008 will carry over into 2009

Capital projects in transportation, water and sewer

Hearing opened

[7:22:03 PM](#)

Lonnie Kiser, resident
Concerns on how rate is calculated for utility
Fixed cost should be split amongst all connections
Variable costs should be based only on usage

Hearing closed [7:25:13 PM](#)

BUSINESS

1. Ordinance No. 1020
Second reading of 2009 Ad Valorem (Property) Taxes

1% increase – approximately increase \$6,500
\$695,000 total budget

MOTION: Council member Matt Swindell moved to adopt Ordinance No. 1020 as presented

SECOND: Council member David Taylor.

Difficult to raise taxes and rates in an economic downturn

[7:29:52 PM](#)

Vote: 3-0
Yes: Mayor Ron Onslow; Council member Matt Swindell and David Taylor
No: None
Abstained: None
Absent: Council member Lee Wells and Darren Wertz

Motion unanimously passed.

2. Resolution No. 364 – Setting a Public Hearing for Vacation of a Portion of Sevier Road

Starts process to vacate a portion of road
Proposed December 4th as the hearing date
Will realign end of road

MOTION: Council member Matt Swindell moved to approve Resolution No. 364 as presented

SECOND: Council member David Taylor.

Vote: 3-0
Yes: Mayor Ron Onslow; Council member Matt Swindell and David Taylor
No: None
Abstained: None
Absent: Council member Lee Wells and Darren Wertz

Motion unanimously passed.

CITIZEN COMMUNICATIONS

None

ADJOURN

[7:33:46 PM](#)

Kay Kammer
Director of Finance & Administration
City Clerk

Ron Onslow
Mayor