

**CITY OF RIDGEFIELD, WASHINGTON  
CITY COUNCIL MEETING MINUTES**

**DATE** September 25, 2008

**ATTENDANCE**

**PRESENT:** Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz.

**ABSENT:** None.

**STAFF:** Finance Division Director Gaylynn Brien; City Manager Justin Clary; Chief of Police Carrie Greene; Director of Finance & Administration/City Clerk Kay Kammer; City Attorney Chris Sundstrom; Public Works Director Steve Wall.

**CALL TO ORDER** [6:32:26 PM](#)

**PLEDGE OF ALLIEGANCE**

**LATE CHANGES TO THE AGENDA**

Add: Business No. 4 – Letter from Clark County Commissioners regarding a school task force

**MAYOR/COUNCIL REPORTS**

Mr. Swindell	Attended the Executive Session regarding the City Manager’s performance evaluation, briefing, Port of Ridgefield meeting regarding the North Pole Yard, and the Three Creeks Advisory Council meeting
Mr. Wells	Attended the Elected Officials Sewer Coalition meeting, Executive Session, Junction Association meeting, Parks Board, Transportation Benefit District (TBD) committee meeting, briefing, Ice Cream Social, TBD Open House, and the Port meeting
Mr. Taylor	Attended the Clark Regional Wastewater District sewer session, budget committee meeting, Executive Session, and briefing
Mr. Wertz	Attended the Clark Regional Wastewater District sewer session, Executive Session, briefing, and the Columbia River Economic Development Council (CREDC) work shop
Mayor Onslow	Attended the Community Development Block Grant (CDBG) meeting, Clark Regional Wastewater District sewer session, Executive Session, briefing, Port meeting, Gee Creek Enhancement committee meeting, Parks board, delivered invitations for the Ice Cream Social and attended the social, budget committee meeting, worked on S. Main park, and attended the TBD open house

**STAFF REPORTS**

Executive and Community Development	Theresa Wagner, Senator Murray staff toured the city 3 Single Family Residential (SFR) permits issued in September Agave Jeans permit issued in August
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Mason's Supply permits issued in September  
Moonlight Meadows – Hinton Lot B – proposing a 57,000 sq ft commercial building  
Pre-app scheduled for last lot in Specht development across from Parr Lumber  
Staffing cuts were made in September: one Building Inspector position, the Development Inspector and the City Engineer

Finance & Administration

Kudos to staff on State Audit– No findings or management letters received  
Birdfest and Bluegrass: Auction coming up on October 4<sup>th</sup> and the festival on October 11<sup>th</sup> and 12<sup>th</sup>  
Annual Book Sale to support the library is opening tomorrow  
Roy Garrison honored for lifetime achievement during Heritage Days  
August financial position improved due to Community Development expenditures being down. Mainly due to vacant Director position and consultants costs were down  
Public Utility District (PUD) privilege tax was received at \$26,000  
September cash will probably go down again but up in November when Property taxes are received  
Utility operating funds are within budget

Public Works

Upcoming sewer meeting will now look at liquids  
Bid openings on the Well 10 project, Davis Park Improvements, and the Division Street sidewalk project completed  
Davis park project should start by Monday  
The Division Street and Well 10 projects should start in three weeks  
Skate park equipment has been evaluated, some equipment will be able to be reused and some will not be able to be repaired  
Option for skate equipment: estimate received for new equipment of \$52,000  
Utilities Supervisor, Bob Choate, has taken a position with the City of Woodland and his last day was September 24<sup>th</sup>

Public Safety

Officer Gibson is doing a good job  
Recognized Officer Ferriss for receiving Bachelor Degree  
Staff participated in grant for DUI enforcement  
Revenues for Fines and Forfeitures has increased  
Have two High School seniors that will help with the Community Park Skate Park  
Community Park Stakeholders meeting will be Tuesday at 6:00 p.m. at the Community Center

**CITIZEN COMMUNICATIONS**

None

**CONSENT AGENDA**

1. Approval of Minutes from September 11, and September 13, 2008

2. Approval of Claims/payroll in the amount of \$151,583.57. Claims No. 11125 through #11176 in the amount of \$139,634.97 and automated payments of \$11,948.60

MOTION: Council member Darren Wertz moved to approve the consent agenda

SECOND: Council member Matt Swindell.

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Vote: 5-0  
Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz  
No: None  
Abstained: None  
Absent: None

Motion unanimously passed.

## **BUSINESS**

1. Ordinance No. 1019  
First reading of Budget Amendment 04-2008

Total new requests: \$117,550

Additions are to cover Battle Ground Municipal Court costs, the I&I analysis, T-7 construction and Outfall debt service payment, the Transportation Capital Facilities Plans, and the Davis Park Improvement project

2. Resolution No. 361  
Stormwater Management Plan

Plan completed in two phases, provides guidance on maintenance and capital project plan  
Presented to Council in March 2008  
10 year capital improvement plan with 9 projects for a cost of \$1,500,000

MOTION: Council member Matt Swindell moved to adopt Resolution No. 361 as presented

SECOND: Council member David Taylor.

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Vote: 4-1  
Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor and Darren Wertz  
No: Council member Lee Wells  
Abstained: None  
Absent: None

Motion Passed.

3. Resolution No. 362  
Water System Plan

2005 water system plan update was completed  
Received approval from the Dept of Health  
Outlines maintenance and capital improvement projects

MOTION: Council member David Taylor moved to adopt Resolution no. 362 as presented  
SECOND: Council member Matt Swindell.

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Vote: 5-0  
Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz  
No: None  
Abstained: None  
Absent: None

Motion unanimously passed.

4. Letter from Clark county Commissioners regarding a school task force

Letter requests Council to nominate someone to serve on task force  
Agenda items may include impact fees and land acquisition  
Mr. Swindell volunteered to serve

**CITIZEN COMMUNICATIONS**

Mark Jefferies, non-resident  
How is the Park Capital Facilities Plan work session coming?

Study session has not yet scheduled. Working on impact fee methodology.

**ADJOURN**      [7:42:16 PM](#)

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Kay Kammer  
Director of Finance & Administration  
City Clerk

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Ron Onslow  
Mayor