

CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES

DATE May 28, 2009

ATTENDANCE

[6:37:29 PM](#)

PRESENT: Mayor Ron Onslow; Council member David Taylor, Lee Wells and Darren Wertz.

ABSENT: Council member Matt Swindell.

STAFF: City Manager Justin Clary; Chief of Police Carrie Greene; Director of Finance & Administration/City Clerk Kay Kammer; City Attorney Chris Sundstrom; Public Works Director Steve Wall.

CALL TO ORDER [6:37:43 PM](#)

PLEDGE OF ALLIEGANCE

MOTION: Council member Darren Wertz moved to excuse Council member Swindell

SECOND: Council member Lee Wells.

[6:38:52 PM](#)

Vote: 4-0

Yes: Mayor Ron Onslow; Council member David Taylor, Lee Wells and Darren Wertz

No: None

Abstained: None

Absent: Council member Matt Swindell

Motion unanimously passed.

LATE CHANGES TO THE AGENDA

Add: Executive Session – regarding real estate

MAYOR/COUNCIL REPORTS

Council:

Mr. Taylor Attended the Parks Board meeting, Junction Association annual meeting, Ice Cream Social at Hillhurst, and the Port of Ridgefield meeting

Mr. Wells Attended the Junction Association annual meeting, briefing, Ice Cream Social, Business Association meeting, and the Port meeting

Mr. Wertz Attended the Columbia River Economic Development Council (CREDC) Board meeting, and the CREDC hosted meeting regarding credit availability

Mayor: Attended the Community Center fundraiser, Junction Association annual meeting, Gee Creek Enhancement committee meeting, 4th of

July committee meeting, Ice Cream social, briefing, Veteran's Memorial Celebration at Fort Vancouver, School Board meeting, and met with representatives from Bright Energy Group regarding LED lights

STAFF REPORTS

Executive & Community Development:

Ice Cream Social: recognized Mayor Onslow & Council member Taylor for their efforts in going door-to-door inviting the residents to attend the social

Interchange Status: bids to go out June 22nd – bid packet is due in Olympia tomorrow

Funding for Phase II – Congressman Baird is recommending \$2,000,000 towards the SR/501 Interchange project and \$4,000,000 for the Rail Overpass project

Clark College is looking at North Clark County as a possible additional location. Staff has met with President Knight of Clark College regarding opportunities in Ridgefield

Moonlight Meadows: Two tenant improvements are under way

Vancouver Sign: has decided to move forward with a pre-application conference and a date set

Single Family Residential permits: Two permits were issued in April and two in May

Farmer's Market: moving forward and scheduled to begin July 11th through the first Saturday in October

Finance & Administration:

Backflow software: conversion has been completed. New system allows for no longer having to track manually and will now interface with the Department of Health

Centennial Celebration: schedule of events for the day will be posted during the 4th of the July. An advertisement came out today in the "Discover the NW" segment of the Columbian newspaper. Dan Kallem is working on a website for the committee that will be up in June, www.ridgefieldcentennial.com

Noel Johnson from www.lewisriver.com has a page dedicated to the centennial

General Fund: ending fund balance for April was approximately \$249,000

Revenues posted were at 88% of projected budget and expenses were at 97% of budget

First installment of the property taxes was received in the amount of \$193,000 and expenditures still exceeded revenues by \$68,000. Will receive another installment in May which will be approximately one-half of the budgeted amount. The liability insurance payment for the entire year was paid in January which will even out over the course of the year

Special Revenues: Tracking as previous months with minimal activity. Approximate balances for Park Impact Fees are \$1,400,000, Traffic Impact Fees at \$1,000,000 and Real Estate Excise Tax at \$1,200,000. Additional revenues not to be realized until building and construction pick up

Utility Operations: Funds are posting a positive net total

Revenues posted were at 87% of budget and expenses at 77% - on track for historical cycle

Revenues exceed actual expenses by \$71,000 before depreciation of \$114,000

System Development Charges (SDC): Tracking as previous months with minimal activity. Approximate balances for Water SDC are \$1,700,000 and Sewer SDC at \$1,500,000.

Public Works:

Systems are tracking as expected

Achieved full compliance of the Wastewater Treatment Plant permit

Bright Energy Group: met with representatives regarding street lights. Cost of outlay is substantial, may be able to phase lights in

Garbage & Recycling: City has a different contract than other local jurisdictions with two more years before expiration. Staff is working with Waste Connections to develop a proposal for a cart system

Sewer Coalition: meetings continue. Town of Yacolt is requesting the Coalition to recommend to Senator Zarelli to allocate \$400,000 for their planning purposes
85th Avenue: project is moving right along

Public Safety:

Officer Bone is back to full duty

Investigation is underway on School District employee

Funding from the School District for the School Resource Officer was eliminated but confident that the City will receive a \$10,000 grant to assist with the costs

Staff received Boating regulations training

Department is within budget

CITIZEN COMMUNICATIONS

None

CONSENT AGENDA

1. Approval of minutes from May 14, 2009
2. Approval of claims/payroll in the amount of \$469,182.61
Claims: #12066 through #12115 in the amount of \$270,947.35
Payroll: #12116 through #12123 in the amount of \$36,940.74
Automatic payments in the amount of \$61,255.70
Direct deposit in the amount of \$100,028.82
3. Acceptance of a donation in support of the Centennial Celebration
4. Acceptance of a donation of plants from Abrams Park

MOTION: Council member Lee Wells moved to approve the minutes from May 14, 2009

SECOND: Council member Darren Wertz.

7:25:10 PM

Vote: 3-0
Yes: Mayor Ron Onslow; Council member Lee Wells and Darren Wertz
No: None
Abstained: Council member David Taylor
Absent: Council member Matt Swindell

Motion unanimously passed.

MOTION: Council member Darren Wertz moved to approve items 2, 3 and 4 of the Consent Agenda

SECOND: Council member David Taylor.

7:25:41 PM

Vote: 4-0
Yes: Mayor Ron Onslow; Council member David Taylor, Lee Wells and Darren Wertz
No: None
Abstained: None
Absent: Council member Matt Swindell

Motion unanimously passed.

PUBLIC HEARING

- 1. Six-year Transportation Improvement Program for 2010-2015

Mayor Onslow opened the public Hearing at [7:27:53 PM](#)

No comments received

Mayor Onslow closed the public hearing at [7:28:07 PM](#)

BUSINESS

- 1. Ordinance No. 1031
Second reading of Amendment to Ridgefield Municipal Code Chapter 7.04 – Animal Regulations

Amends current ordinance to allow 5 hens to be considered household pets
Study Session was conducted and first reading of the ordinance conducted
Letters of support received to allow raising chickens

Council discussion:
Concern about separation between the residence and the animals

MOTION: Council member David Taylor moved to adopt Ordinance No. 1031 as presented
SECOND: Council member Lee Wells.

Council discussion: need to add a five foot separation between home and animals

MOTION: Council member Darren Wertz moved to amend the motion to add a five (5) foot separation between residential units and chicken coops
SECOND: Council member Lee Wells.

Council discussion: In disagreement with amendment

[7:39:48 PM](#)

Vote: 1-3
Yes: Council member Darren Wertz
No: Mayor Ron Onslow; Council member David Taylor and Lee Wells
Abstained: None
Absent: Council member Matt Swindell

Motion Failed.

Vote on original motion for Ordinance No. 1031 as presented

[7:41:02 PM](#)

Vote: 3-1
Yes: Mayor Ron Onslow; Council member David Taylor and Lee Wells
No: Council member Darren Wertz
Abstained: None
Absent: Council member Matt Swindell

Motion Passed.

2. Resolution No. 369
Spending of Federal Economic Renewal Grants by the City of Ridgefield

MOTION: Council member David Taylor moved to approve Resolution No. 369 as presented

SECOND: Council member Lee Wells.

[7:43:25 PM](#)

<u>Vote</u> :	4-0
Yes:	Mayor Ron Onslow; Council member David Taylor, Lee Wells and Darren Wertz
No:	None
Abstained:	None
Absent:	Council member Matt Swindell

Motion unanimously passed.

3. Motion – Preliminary approval for a Latecomer ‘s Agreement Associated with Proposed Improvements to the City’s Sanitary Sewer Junction Lift Station

System will serve the Union Ridge project and the junction area
Notices have been sent to parcels within the benefited area
Notice includes the preliminary assessment and appeal rights
Did not receive an appeal but did receive one comment from notice: it was requested that two additional parcels be added to the boundary. Staff does not disagree with request; the parcels could develop and connect to the system

Council member Wells disclosed he has a parcel in the benefited area

Leanne Bremer, Attorney Representing the applicant
Hopper Dennis Jellison (HDJ) looked at the area and which properties would reasonably develop in the next 15 years
Must have a legal description for each parcel which would connect
Applicant stands behind original application
Will need to come back to Council with the agreement and final costs

Council discussion: there is a 25 acre parcel at the end of 6th which could benefit

Staff: Council will need to set the timeline of the agreement
Dollar amount is based on total costs of improvements and the assessment will be based on available capacity equivalent dwelling units (EDU’s)

MOTION: Council member Lee Wells moved to waive the \$1,000 processing fee and grant preliminary approval for a 15-year latecomer’s agreement with Pioneer Estates, LLC for improvements to the Junction Lift Station and authorize the Public Works Director to permit construction of the proposed project.

SECOND: Council member David Taylor.

[8:09:39 PM](#)

Vote: 4-0
Yes: Mayor Ron Onslow; Council member David Taylor, Lee Wells and Darren Wertz
No: None
Abstained: None
Absent: Council member Matt Swindell

Motion unanimously passed.

CITIZEN COMMUNICATIONS

Steven Gallman, resident
Thanked council for work on Animal Regulations amendment

EXECUTIVE SESSION

Mayor Onslow announced at [8:11:36 PM](#) that Council would enter executive session regarding real estate for approximately 20 minutes with no action anticipated

Attendees also included the City Manager and the City Attorney

Mayor Onslow reconvened the meeting at 8:23 P.M. and announced no action would be taken

ADJOURN 8:24

Kay Kammer
Director of Finance & Administration
City Clerk

Ron Onslow
Mayor