

**CITY OF RIDGEFIELD, WASHINGTON  
CITY COUNCIL MEETING MINUTES**

**DATE** February 26, 2009

**ATTENDANCE**

**PRESENT:** Mayor Ron Onslow; Council member Matt Swindell, David Taylor, and Darren Wertz.

**ABSENT:** Council member Lee Wells

**STAFF:** City Manager Justin Clary; Chief of Police Carrie Greene; Director of Finance & Administration/City Clerk Kay Kammer; Senior Planner Dale Schulze; City Attorney Chris Sundstrom; Public Works Director Steve Wall.

**CALL TO ORDER** [6:31:02 PM](#)

**PLEDGE OF ALLIEGANCE**

MOTION: Council member Darren Wertz moved to excuse Council member Wells who is out of town on business

[6:44:53 PM](#)

SECOND: Council member David Taylor.

Vote: 4-0

Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor and Darren Wertz

No: None

Abstained: None

Absent: Council member Lee Wells

Motion unanimously passed.

**LATE CHANGES TO THE AGENDA**

None

**MAYOR/COUNCIL REPORTS**

Mr. Wertz No official report

Mr. Swindell Focused on Little League issues

Mr. Taylor Attended the Centennial pancake breakfast and council briefing

Mr. Onslow Attended the Community Development Block Grant meeting and bus tour, Centennial pancake breakfast, Friends of Refuge retreat, met with Allene Wodaeye about cleaning up the city before the Centennial, attended the Gee Creek meeting, traveled to Olympia for the Association of Washington Cities (AWC) Legislative Conference, met with Rep. Herrera & Rep. Orcutt, worked on S. Main Park, met with Scott Hughes, Commissioner Mielke, and Commissioner Stuart

## **STAFF REPORTS**

### **Executive and Community Development**

Interchange Project: testified on bill sponsored by AWC regarding amendments to the Transportation Benefit District legislation

Received notice of proposed \$10,000,000 in stimulus funding for the Interchange project

Department of Ecology: pursuing grant and partnership opportunities for downtown revitalization

No new single family or commercial building permits issued in January

Agave Jeans has been issued a final occupancy

Masons Supply has just a few more details to work through before final occupancy can be granted

Moonlight Meadows is currently under review

### **Finance & Administration**

Sheila Deng has received a Certificate of Achievement for Public Works Contract Administration

Request for Proposals for banking services were sent to 18 local banks and the deadline for submission is tomorrow, February 27<sup>th</sup>. Staff will begin the review and comparison next week.

Centennial Celebration is shaping up nicely

Recognition of donors including the Lion's Club, Port, Business Association, American Legion Post 44, Bob's Automotive and private citizens. There will be a kick off during the 4<sup>th</sup> of July with an Outhouse Competition and auction

Centennial August events to include a barn dance, walking tours, games, tours on the refuge with John Burrow and also a paddle tour, games, music, displays, antique equipment and activities. Long time families will be recognized, the Old Timers Panel discussion will take place, a Cemetery Tour and the Post Office will be available for a commemorative stamp. Also, working with the City of LaCenter on ideas for the cities to join together.

General Fund: fund balance for January was approximately \$90,000

Typical of January, revenues are slow but expenses remain constant

First one-half of the Property Taxes will not be received until May and the first one-half of the utility taxes should be received by March

Expenses include our annual payment for Liability Insurance due by January 31<sup>st</sup>

Special and Dedicated Funds:

Streets have typical revenues and expenses noted for January

Real Estate Excise Tax, Impact Fees and Development Charges realized no revenue during the month

Utilities:

Operating cash for the three utilities is approximately \$1.2 million

Revenues and expenditures are on track at 89% of revenues and 94% of expenditures

### **Public Works**

Wastewater and treatment system operated without incident at 82% of allowable maximum

Water system: Wells #7 and #9 failed, Well #8 and the Clark Public Utilities intertie maintained level of service

Sewer Coalition meetings continue with the Elected Officials meeting scheduled for March 6<sup>th</sup>

### **Public Safety**

Officer Bone continues on light duty through the end of the month

Stimulus monies are available for a police officer position – application coming out the end of March and will look into pursuing

Enforcement levels remain at current levels

Bank robbery: worked with Federal Bureau of Investigation (FBI) as person was also suspected of other robberies. Has since been identified and arrested.

Wrapped up robbery of snowboards by some youth of Ridgefield

Working on Ordinance and Resolution on hunting

### **CITIZEN COMMUNICATIONS**

Donna Thompson, resident

Questions from last meeting regarding the utility rates and fees

Council: Asked if Ms. Thompson had read letter prepared by staff

Donna Thompson, resident

Has not checked mail

Staff: Response prepared and mailed last Friday

Provided an additional copy of the letter to review for comment during second Citizens Comments

### **CONSENT AGENDA**

1. Approval of Claims/payroll in the amount of \$323,870.71  
Claims: 11725 through 11764 in the amount of \$115,647.71  
Automatic payments in the amount of \$3,097.24  
Payroll: 11765 through 11771 in the amount of \$36,918.39  
Direct deposit in the amount of \$104,118.28  
Automatic payments in the amount of \$64,089.09
2. Approval of minutes from February 12, 2009

MOTION: Council member David Taylor moved to approve the Consent Agenda

SECOND: Council member Matt Swindell.

[7:24:42 PM](#)

Vote:

4-0

Yes:

Mayor Ron Onslow; Council member Matt Swindell, David Taylor and Darren Wertz

No:

None

Abstained:

None

Absent:

Council member Lee Wells

Motion unanimously passed.

### **BUSINESS**

1. Ordinance No. 1021  
Third reading of the Notice of Petition to Annex – Port of Ridgefield

Last meeting Council made a motion to take the Ordinance off the table

Language pared down in Ordinance that no longer pertained

Provisions are the same

MOTION: Council member Darren Wertz moved to table Ordinance No. 1021

SECOND: Council member David Taylor.

[7:34:38 PM](#) >

Discussion: Based on new information wish to address

Vote: 2-2  
Yes: Council member David Taylor and Darren Wertz  
No: Mayor Ron Onslow; Council member Matt Swindell  
Abstained: None  
Absent: Council member Lee Wells

Motion Failed.

MOTION: Council member Darren Wertz moved to table Ordinance No. 1021

SECOND: Council member David Taylor.

[7:35:49 PM](#)

Vote: 3-1  
Yes: Mayor Ron Onslow; Council member David Taylor and Darren Wertz  
No: Council member Matt Swindell  
Abstained: None  
Absent: Council member Lee Wells

Motion Passed.

2. Resolution No. 367  
Designation of official newspaper

One bid received from the Reflector  
Same costs as the previous year

MOTION: Council member David Taylor moved to adopt Resolution No. 367 naming the Reflector as the official newspaper for the City of Ridgefield

SECOND: Council member Matt Swindell.

[7:37:14 PM](#)

Vote: 4-0  
Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor and Darren Wertz  
No: None  
Abstained: None  
Absent: Council member Lee Wells

Motion unanimously passed.

#### **CITIZEN COMMUNICATIONS**

Donna Thompson, resident  
Needs time to review the response and will return in two weeks

**EXECUTIVE SESSION**

[7:38:05 PM](#)

Mayor Onslow announced that Council will move into Executive Session regarding potential litigation for approximately 15 minutes and no action is anticipated

Mayor Onslow reconvened the regular City Council meeting at [7:54:54 PM](#) and announced that no action would be taken

**ADJOURN**      [7:54:56 PM](#)

---

**Kay Kammer**  
**Director of Finance & Administration**  
**City Clerk**

---

**Ron Onslow**  
**Mayor**