

CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES

DATE January 8, 2009 (5:45 P.M.)

ATTENDANCE

PRESENT: Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells, and Darren Wertz (6:00 P.M.)

ABSENT: None

STAFF: Finance Division Director Gaylynn Brien; City Manager Justin Clary; Chief of Police Carrie Greene; Director of Finance & Administration/City Clerk Kay Kammer; Public Works Director Steve Wall.

STUDY SESSION: Staff salaries

Topics discussed:
Cost of Living Adjustments (COLA)
Step increases
Administrative time
Consumer Price Index (CPI)
Increases for all staff members
Contractual obligations
Current economy
Budget amendments

CLOSED 6:12 P.M.

Kay Kammer
Director of Finance & Administration
City Clerk

Ron Onslow
Mayor

**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES**

DATE January 8, 2009

ATTENDANCE Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells, and Darren Wertz

ABSENT: None

STAFF: Finance Division Director Gaylynn Brien; City Manager Justin Clary; Chief of Police Carrie Greene; Director of Finance & Administration/City Clerk Kay Kammer; Public Works Director Steve Wall, City Attorney Chris Sundstrom and Senior Planner Dale Schulze.

CALL TO ORDER [6:32:37 PM](#)

PLEDGE OF ALLIEGANCE

LATE CHANGES TO THE AGENDA

Remove: E. 3 Approval of Canyon's Ridge Final Plat
Add: Swearing in of Paula Oatley to the Civil Service Commission
Add: Presentation of information from the Regional Transportation Committee (RTC) meeting during Mayor/Council reports
Add: Presentation of information from the Planning Commission regarding the Development Code rewrite during Citizen Comments

MAYOR/COUNCIL REPORTS

Mr. Taylor	No official report
Mr. Swindell	Attended the study session tonight, the North County Leadership Group meeting, met with Elie Kassab regarding potential development and attended the Three Creeks Advisory Council meeting
Mr. Wells	No official report
Mr. Wertz	Attended the Planning Commission meeting
Mayor Onslow	Attended the Centennial meeting, Identity Clark County (ICC) meeting, met with Mr. Kassab, attended the Port meeting, staff potluck, Planning Commission meeting, the North County Leadership Group meeting, RTC meeting, and met with Ian Boyle regarding work on S. Main Park

Justin Clary presented information from the RTC meeting regarding the Governor's Budget, stimulus package and the Ridgefield Interchange Project

Kay Kammer administered the Oath of Office for Paula Oatley, Civil Service Commissioner

CITIZEN COMMUNICATIONS

Richard Hanford, resident and representing the Planning Commission

Commission has been working on revising the Development Code

Approximately 95% of the way through the code

Would like to have a technical editor review the final document before presenting it to the council

This will allow a clean set of eyes to review as the language was taken from many different entities and they all have different styles

Estimate of \$40.00 per hour and anticipate it will take approximately 40 hours to complete review

Will conduct public hearings as required, possibly work shops and have a stakeholder group review also

Discussion: may wait for technical review until after public comments are received and a stake holder meeting is conducted

Planning Commission Chair to meet with the City Manager

CONSENT AGENDA

1. Approval of claims/payroll in the amount of \$916,317.77
Claims: 11514 through 11564 in the amount of \$710,791.77
Automatic payments in the amount of \$2,324.72
Payroll: Direct deposit in the amount of \$103,439.24
11507 through 11513 in the amount of \$36,796.80
Electronic Funds transfer in the amount of \$38,548.26
Automatic payment in the amount of \$24,416.98
2. Approval of minutes from December 18, 2008

MOTION: Council member David Taylor moved to approve the minutes from December 18, 2008

SECOND: Council member Matt Swindell.

[7:03:40 PM](#)

Vote: 4-0
Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor and Lee Wells
No: None
Abstained: Council member Darren Wertz
Absent: None

Motion unanimously passed.

MOTION: Council member Matt Swindell moved to claims and payroll

SECOND: Council member David Taylor.

[7:04:20 PM](#)

Vote: 5-0
Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz
No: None
Abstained: None

Absent: None

Motion unanimously passed.

BUSINESS

1. Ordinance No. 1021

Second reading of Notice of Petition to Annex – Port of Ridgefield

Recommended zoning is waterfront mixed use and urban public zoning
Cities are not eligible for property taxes from railroad right-of-way

MOTION: Council member Matt Swindell moved to table Ordinance No. 1021

SECOND: Council member Lee Wells.

Discussion: Study regarding sewer expansion - area may be needed to expand wastewater treatment plant

Would like to see a Development Agreement with the Port prior to annexation

Port recognizes that they will need to go through the development code to advance the application through the normal process

Working on a concept design

Vote: 4-1

Yes: Mayor Ron Onslow; Council member Matt Swindell, Lee Wells and Darren Wertz

No: David Taylor

Abstained: None

Absent: None

Motion passed.

2. Motion – Approval of the Parks Board recommendation naming the public park at the Intersection of Heron Drive and Lark Drive as Lark Park

Reason given for name: Already known as Lark Park

MOTION: Council member Lee Wells moved to accept the Park Board’s recommendation that the park located at the intersection of Heron Drive and Lark Drive be named Lark Park.

SECOND: Council member Matt Swindell.

7:21:03 PM

Vote: 5-0

Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz

No: None

Abstained: None

Absent: None

Motion unanimously passed.

3. Motion – Approval of the Parks Board recommendation naming the public park on N. 5th Way as Crow’s Nest Park

Reason given for name: resembles a crow’s nest and supports naming of future parks with bird names

Sean Kearns, Park Board Chair

Search was conducted for names of previous property owner names

Reminds me of a high vantage point similar to a crow’s nest of a pirate ship

Recommended by the Parks Board

Council discussion: logical to name it Raven Park to match up with another street within the subdivision

Sean Kearns, Park Board Chair

Raven Drive is too far removed from the park

MOTION: Council member Lee Wells moved to accept the Park Board’s recommendation that the park located on N. 5th Way be named Crow’s Nest Park.

SECOND: Council member David Taylor.

[7:27:39 PM](#)

Vote: 5-0

Yes: Mayor Ron Onslow; Council member Matt Swindell, David Taylor, Lee Wells and Darren Wertz

No: None

Abstained: None

Absent: None

Motion unanimously passed.

CITIZEN COMMUNICATIONS

Council discussion: Snow event

Need to initiate a snow removal plan

Justin Clary: staff met for a summary of the event, resources, equipment and communication needs

Will be pulling notes together for a debriefing

Paula Oatley, resident

Disgusted with lack of response from city for snow removal

Is the city able to respond to a toxic spill on the railroad or other natural or man-made disasters

Justin Clary: the City works with Clark Regional Emergency Services Agency (CRESA) on disasters and major events

City does have an emergency plan and works with other agencies

Circumstances were overwhelming for all agencies and the City was not the priority of the other agencies as they were dealing with their own needs and priorities

City will be billed from the County for plowing

Discussed plowing versus using a bucket and the needs

Richard Hanford, resident
No objections of the city's handling of the snow event

Council: inconvenience and hazard with remaining sand and gravel

Justin Clary: Will need to contract with the County to sweep streets
Discussed priority streets and how they are addressed

EXECUTIVE SESSION

1. Potential Litigation

Mayor Onslow announced that Council would be going into an Executive Session at [7:45:16 PM](#) for approximately 30 minutes to discuss potential litigation and no action will be taken. Also in attendance was the City Attorney, City Manager and Public Works Director.

Mayor Onslow reconvened the regular Council meeting at 8:14 P.M. and announced that no action would be taken from the Executive Session.

ADJOURN 8:15 P.M.

Kay Kammer
Director of Finance & Administration
City Clerk

Ron Onslow
Mayor